

Appendix 2

PROPOSED SCHEDULING ORDER DEADLINES

The following actions shall be completed by the date indicated.¹ (The times indicated are the standard for most cases. Counsel should be prepared to explain the need for requested changes)

_____	Deadline to add parties
(6 weeks after mgmt conf.)	Deadline for motions to transfer
_____	Mediation should occur by this date
_____	Plaintiff's disclosure of expert testimony pursuant to Fed. R. Civ. P. 26(a)(2) and Local Rule CV-26(b)
(10 weeks after mgmt conf.)	
_____	Deadline for Plaintiffs to file amended pleadings
(12 weeks after mgmt conf.)	(A motion for leave to amend is not necessary.)
_____	Defendant's disclosure of expert testimony pursuant to Fed. R. Civ. P. 26(a)(2) and Local Rule CV-26(b)
(14 weeks after mgmt conf.)	
6 weeks after disclosure of an expert is made	Deadline to object to any other party's expert witnesses. Objection shall be made as a motion to strike or limit expert testimony and shall be accompanied by a copy of the expert's report in order to provide the court with all the information necessary to make a ruling on any objection
_____	Deadline for defendant's final amended pleadings (A motion for leave to amend is not necessary.)
(14 weeks after mgmt conf.)	
_____	Deadline for motions to dismiss, motions for summary judgment, or other dispositive motions.
(14 weeks after mgmt conf.)	
_____	All discovery shall be commenced in time to be completed

¹If a deadline falls on a Saturday, Sunday, or a legal holiday as defined in Fed. R. Civ. P. 6, the effective date is the first federal court business day following the deadline imposed. All deadlines shall be as of 4:00 p.m., on the day specified. If delivery of a document or other item is required, and counsel chooses to mail the same, it shall be deposited, properly addressed and postage pre-paid, in a mailbox or at a post office, at least three (3) days before the indicated deadline, on a day mail is scheduled to be picked up by the postal service at that location, and at a time before the last scheduled pickup.

(24 weeks after mgmt conf.)

by this date.

(5 weeks before docket call)

Notice of intent to offer certified records

(5 weeks before docket call)

Counsel and unrepresented parties are each responsible for contacting opposing counsel and unrepresented parties to determine how they will prepare the Joint Final Pretrial Order (*See* Local Rule CV-16(b) and Joint Proposed Jury Instructions and Verdict Form (or Proposed Findings of Fact and Conclusions of Law in nonjury cases).

(4 weeks before docket call)

Video Deposition Designation due. Each party who proposes to offer a deposition by video shall file a disclosure identifying the line and page numbers to be offered. All other parties will have ten days to file a response requesting cross examination line and page numbers to be included. Any objections to testimony must be filed ten days prior to the Final Pretrial Conference. The party who filed the initial Video Deposition Designation is responsible for preparation of the final edited video in accordance with all parties designations and the court's rulings on objections.

(3 weeks before docket call)

Motions in limine due

File Joint Final Pretrial Order. (See Local Rules - Appendix D)

File Proposed Jury Instructions/Form of Verdict (or Proposed Findings of Fact and Conclusions of Law)

(2 weeks before docket call)

Response to motions in limine due²

File objections to witnesses, deposition extracts, and exhibits, listed in pre-trial order.³ (This does not extend deadline to object to expert witnesses.) If numerous objections are filed the court may set a hearing prior to docket call.

²This is not an invitation or requirement to file written responses. Most motions in limine can be decided without a written response. But, if briefing is needed on a particularly difficult or novel issue, the Court needs some time to review the matter.

³Objections not made at this time, with the exceptions of objection under Federal Rules of Evidence 402 and 403, may be deemed waived.

(1 week before docket call)

Pre-marked exhibit list due (Obtain form from District Clerk's Office).

Date will be provided by Court. Usually 9 months from management conf.

Docket call and Final Pretrial at 9:00 a.m.
Date parties should be prepared to try case.

Day after Docket call

9:00 a.m. Jury Selection and Trial. Case will be tried in order with other cases on the docket.