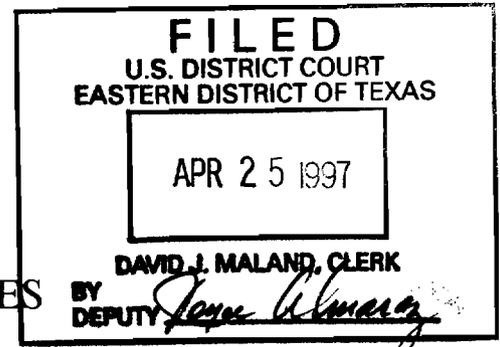


Library, U.S. Courts  
Fifth Judicial Circuit  
Beaumont, Texas



CENTRAL LIBRARY POLICIES

1. The mission of the U.S. Courts Library is to provide library services to United States judges and their staffs.
2. In addition to authorized court personnel, members of the bar may use the Library on days that they are actually involved in a trial or hearing in federal court.
3. The librarian is on duty Monday through Friday 8 a.m. to 5 p.m. Whenever the librarian is working in the chambers, retrieving documents from local libraries, or out of the Library for other reasons, the Library will be locked and accessible only to authorized court personnel.
4. With the following exception, members of the bar may not use the photocopier. Should the need to photocopy materials arise during an appearance before a judge in Beaumont federal court, those attorneys so appearing may photocopy materials then needed in court at fifty cents per page payable to the librarian. The librarian will not perform the copying.
5. Circulation privileges as well as access to Westlaw and Lexis are available only to authorized court personnel.
6. All library users are responsible for reshelving their books.

4-22-97  
dated

*Richard A. Schell*  
RICHARD A. SCHELL  
UNITED STATES DISTRICT JUDGE