

**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TEXAS**

STANDING ORDER NO. 1

ORDER REGARDING THE NECESSITY OF FILING COURTESY COPIES

For cases pending before the Hon. Judge Michael H. Schneider, the parties are relieved from complying with Local Rule CV-5(a)(9), which requires courtesy copies be sent to chambers for any electronically filed document that exceeds five pages in length, attachments included. It is unnecessary to provide the Court with a courtesy copy unless a document exceeds fifty pages in length, attachments included. Parties are encouraged to provide courtesy copies in a three-ring binder or in a spiral-bound format.

In cases referred to a magistrate judge for all pretrial proceedings, the parties must comply with the magistrate judge's courtesy copy policy. A courtesy copy need not be provided to the district judge, except upon request.

It is SO ORDERED.

SIGNED this 22nd day of March, 2012.



MICHAEL H. SCHNEIDER
UNITED STATES DISTRICT JUDGE