**IN THE UNITED STATES DISTRICT COURT**

**FOR THE EASTERN DISTRICT OF TEXAS**

**[ ] DIVISION**

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| **[PLAINTIFF]**  **Plaintiff**  **v.**  **[DEFENDANT][, et al.]**  **Defendants.** | **§**  **§**  **§**  **§**  **§** | **No. X:XX-CV-XXX-RWS-CMC** |

**DOCKET CONTROL ORDER**

It is hereby **ORDERED** that the following schedule of deadlines is in effect until further order of this Court:

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| **3 DAYS after conclusion of Trial** | Parties to file **Motion to Seal Trial Exhibits**, if they wish to seal any highly confidential exhibits.  **EXHIBITS: See Order below regarding exhibits.** |
| **Trial Date**  **To be assigned by the Court**  Court designated date – not flexible without good cause - Motion Required | **9:00 a.m. JURY TRIAL before Judge Robert W. Schroeder III, [ ], Texas.**  For planning purposes, parties shall be prepared to start the evidentiary phase of trial immediately following jury selection. |
| **To be assigned by the Court**  Court designated date – not flexible without good cause - Motion Required | **9:00 a.m. JURY SELECTION before Judge Robert W. Schroeder III, [ ], Texas.** |
| **To be assigned by the Court**  Court designated date – not flexible without good cause - Motion Required | **10:00 a.m. PRETRIAL CONFERENCE before Judge Caroline M. Craven, Texarkana, Texas.**  Lead trial counsel must attend the pretrial conference. |
| *1 week before pretrial* | **File a Notice of Time Requested for (1) voir dire, (2) opening statements, (3) direct and cross examinations, and (4) closing arguments.** |
| *1 week before pretrial* | **File Responses to Motions *in Limine*.** |
| *2 weeks before pretrial* | **File Motions *in Limine* and pretrial objections**  The parties are **ORDERED** to meet and confer to resolve any disputes before filing any motion *in limine* or objection to pretrial disclosures. |
| *2 weeks before pretrial* | **File Joint Final Pretrial Order, Joint Proposed Jury Instructions with citation to authority and Form of the Verdict for jury trials**.  Parties shall use the pretrial order form on Judge Schroeder’s website.  Proposed Findings of Fact and Conclusions of Law with citation to authority for issues tried to the bench. |
| *3 weeks before pretrial* | Exchange Objections to Rebuttal Deposition Testimony. |
| *4 weeks before pretrial* | **Notice of Request for Daily Transcript or Real Time Reporting of Court Proceedings due.**  If a daily transcript or real time reporting of court proceedings is requested for trial or hearings, the party or parties making said request shall file a notice with the Court and email the Court Reporter, Brenda Hightower Smith, at brenda\_smith@txed.uscourts.gov. |
| *4 weeks before pretrial* | Exchange Rebuttal Designations and Objections to Deposition Testimony.    For rebuttal designations, cross examination line and page numbers to be included.  In video depositions, each party is responsible for preparation of the final edited video in accordance with their parties’ designations and the Court’s rulings on objections. |
| *6 weeks before pretrial* | Exchange Pretrial Disclosures (Witness List, Deposition Designations, and Exhibit List) by the Party with the Burden of Proof.  Video and Stenographic Deposition Designation due. Each party who proposes to offer deposition testimony shall serve a disclosure identifying the line and page numbers to be offered. |
| **To be assigned by the Court**  Court designated date – not flexible without good cause – Motion Required | **Any Remaining Dispositive Motions due from all parties and any other motions that may require a hearing (including *Daubert* motions).**  Motions shall comply with Local Rule CV-56 and Local Rule CV-7. Motions to extend page limits will only be granted in exceptional circumstances. Exceptional circumstances require more than agreement among the parties.  For each motion filed, the moving party shall provide the Court with one (1) copy of the completed briefing (opening motion, response, reply, and if applicable, surreply), excluding exhibits, in a three-ring binder appropriately tabbed. All documents SHALL be double-sided and must include the CM/ECF header. These copies shall be delivered to Judge Craven’s chambers in Texarkana as soon as briefing has completed.  **Respond to Amended Pleadings**. |
| *1 week before Dispositive Motions* | Parties to Identify Rebuttal Trial Witnesses. |
| *2 weeks before Dispositive Motions* | Parties to Identify Trial Witnesses; Amend Pleadings.  It is not necessary to file a Motion for Leave to Amend before the deadline to amend pleadings. It is necessary to file a Motion for Leave to Amend after the deadline. However, except as provided in Patent Rule 3-6, if the amendment would affect infringement contentions or invalidity contentions, a motion must be made pursuant to Patent Rule 3-6 irrespective of whether the amendment is made prior to this deadline. |
| *4 weeks before Dispositive Motions* | Discovery Deadline. |
| *8 weeks before Dispositive Motions* | Document Production Deadline |
| *8 weeks before Dispositive Motions* | Parties designate rebuttal expert witnesses, rebuttal expert witness reports due. Refer to Local Rules for required information.  If, without agreem**e**nt, a party serves a supplemental expert report after the rebuttal expert report deadline has passed, the serving party must file notice with the Court stating service has occurred and the reason why a supplemental report is necessary under the circumstances. |
| *10 weeks before Dispositive Motions* | Parties with burden of proof designate expert witnesses. Expert witness reports due. Refer to Local Rules for required information. |
| *4 week after Scheduling Conference* | Defendant shall join additional parties. It is not necessary to file a motion to join additional parties prior to this date. Thereafter, it is necessary to obtain leave of Court to join additional parties.  Defendant shall assert any counterclaims. After this deadline, leave of Court must be obtained to assert any counterclaims. |
| *3 days after Scheduling Conference* | **File Notice of Mediator**  Parties are encouraged, but not required, to mediate cases. The parties need not include a deadline for mediation unless they have agreed to do so. The parties may jointly file a notice that identifies an agreed upon mediator (with a proposed order appointing the mediator) or indicates that no agreement was reached. If the parties do not reach an agreement, the Court will appoint a mediator if requested. The parties shall confirm the mediator’s availability. |
| *1 week before Scheduling Conference* | Plaintiff shall join additional parties. It is not necessary to file a motion to join additional parties prior to this date. Thereafter, it is necessary to obtain leave of Court to join additional parties. |
| ***No. of trial days*** | **EXPECTED LENGTH OF TRIAL** |

In the event that any of these dates fall on a weekend or Court holiday, the deadline is modified to be the next Court business day.

The parties are directed to Local Rule CV-7(d), which provides in part that “[i]n the event a party fails to oppose a motion in the manner prescribed herein the Court will assume that the party has no opposition.”

**Other Limitations**

1. The following excuses will not warrant a continuance or justify a failure to comply with the discovery deadline:
   1. The fact that there are motions for summary judgment or motions to dismiss;
   2. The fact that one or more of the attorneys is set for trial in another court on the same day, unless the other setting was made prior to the date of this order or was made as a special provision for the parties in the other case;
   3. The failure to complete discovery prior to trial, unless the parties can demonstrate that it was impossible to complete discovery despite their good faith effort to do so.
2. Amendments to the Docket Control Order (“DCO”): Any motion to alter any date on the DCO shall take the form of a motion to amend the DCO. The motion shall include a chart in the format of the DCO that lists all of the remaining dates in one column (as above) and the proposed changes to each date in an additional adjacent column (if there is no change for a date the proposed date column should remain blank or indicate that it is unchanged). The motion to amend the DCO shall also include a proposed DCO in traditional two-column format that incorporates the requested changes and that also lists all remaining dates. In other words, the DCO in the proposed order should be complete such that one can clearly see all the remaining deadlines rather than needing to also refer to an earlier version of the DCO.
3. Motions *in Limine*: Each side is limited to one (1) motion *in limine* addressing no more than ten (10) disputed issues. In addition, the parties may file a joint motion *in limine* addressing any agreed issues. The Court views motions *in limine* as appropriate for those things that, if mentioned in front of the jury before an evidentiary ruling can be made, would be so prejudicial that the Court could not alleviate the prejudice with an appropriate instruction. Rulings on motions *in limine* do not exclude evidence, but prohibit the party from offering the disputed testimony prior to obtaining an evidentiary ruling during trial.
4. Exhibits: Each side is limited to designating 250 exhibits for trial absent a showing of good cause. The parties shall use the exhibit list sample form on Judge Schroeder’s website.
5. Deposition Designations: Each side is limited to designating no more than ten (10) hours of deposition testimony for use at trial absent a showing of good cause. As trial approaches, if either side needs to designate more than ten (10) hours, the party may file a motion for leave and show good cause. All depositions to be read into evidence as part of the parties’ case-in-chief shall be EDITED so as to exclude all unnecessary, repetitious, and irrelevant testimony; ONLY those portions which are relevant to the issues in controversy shall be read into evidence.
6. Witness Lists: The parties shall use the witness list sample form on Judge Schroeder’s website.

**ORDER REGARDING EXHIBITS, EXHIBIT LISTS AND WITNESS LISTS:**

1. On the first day of trial, each party is required to have on hand the following:
   1. One copy of their respective original exhibits. Each exhibit shall be properly labeled with the following information: Identified as either Plaintiff’s or Defendant’s Exhibit, the Exhibit Number and the Case Number.
   2. Three (3) hard copies of their exhibit list and witness list. The Court’s preferred format for Exhibit and Witness Lists are available on Judge Schroeder’s website.
   3. One (1) copy of all exhibits on disk(s), USB Flash Drive(s), or portable hard drive(s). This shall be tendered to the Courtroom Deputy at the beginning of trial.
2. Objections

Because the Court has preadmitted all exhibits and allowed an objection period, the parties need not file objections during trial, unless they could not have been reasonably anticipated.

* The parties should exchange exhibit lists no later than 7:00 p.m. each day before they are intended to be presented. The parties should exchange demonstrative evidence by 7:00 p.m. each day before they are intended to be presented.
* The parties should file any objections by 8:30 p.m. and any written response should be filed by 9:30 p.m. The Court expects the parties to resolve all issues regarding demonstratives.
* If the parties resolve the objection or motion, they are to promptly file notice with the Court.

1. During trial and on a daily basis, each party shall tender to the Court a new list reflecting any additional exhibits admitted the previous day.
2. At the conclusion of evidence, the parties shall tender to the Court a cumulative list entitled “Plaintiff’s / Defendant’s Final List of All Admitted Exhibits.”
3. Each party shall be responsible for pulling those exhibits admitted at trial and tendering those to the Courtroom Deputy, who will verify the exhibits and tender them to the jury for their deliberations.

F. At the conclusion of trial, all boxes of exhibits shall be returned to the respective parties and the parties are instructed to remove these exhibits from the courtroom.

G. Within five business days of the conclusion of trial, each party shall submit to the Courtroom Deputy:

(1) A Final Exhibit List of Exhibits Admitted During Trial in Word format.

(2) CD(s) containing admitted unsealed trial exhibits in PDF format. If the Court ordered any exhibits sealed during trial, the Sealed Exhibits shall be submitted on a separate CD. If tangible or over-sized exhibits were admitted, such exhibits shall be substituted with a photograph in PDF format.

(3) A disk containing the transcripts of Video Depositions played during trial, along with a copy of the actual video deposition.